



Government of Jammu and Kashmir
Forest, Ecology and Environment Department
Civil Secretariat, J&K, Jammu/Srinagar

Subject: Correction in service details of employees on JKHRMS - Constitution of Committee thereof.

Government Order No.: 265 -JK(FST) of 2024

Dated: 20.11.2024

In compliance of the Government Order No.1767-(JK)GAD of 2024 dated: 15.10.2024, issued by the General Administration Department, sanction is hereby accorded to the constitution of the Committee with the following composition in Forest, Ecology & Environment Department, for examining/scrutinizing and recommending cases of employees representing for correction in their service details captured on JKHRMS Portal:

1.	Sh. Raman Kumar Gupta, Director Finance	Chairman (Nodal Officer)
2.	Sh. Naresh Kumar, JKAS Additional Secretary to the Government	Member
3.	Any other member co-opted by the Committee	Member

Terms of reference:-

- I. The committee shall consider requests on the basis of authenticated documents, certificates, including the first page of the service book, etc. duly forwarded by concerned HoD.
- II. Each request for editing details already captured on JKHRMS shall undergo rigorous scrutiny to ensure veracity/genuineness of the case and compliance with regulations.
- III. Director Finance/FA/CAO of the concerned Department, shall be the Nodal Officer for making corrections on JKHRMS on the basis of recommendations firmed by the Committee ibid, with the approval of concerned Administrative Secretary.

It is further ordered that no alteration/change in employee data already captured shall be undertaken in any Directorate/subordinate/field office.

By order of the Government of Jammu and Kashmir.

Sd/
(Shailendra Kumar) IAS,
Principal Secretary to the Government

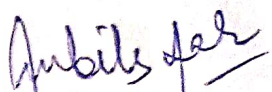
No.FST-/63/2022-02 (CC-7074621)


Dated. .11.2024

Copy to the:

1. Principal Chief Conservator of Forests & HoFF, J&K.
2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.

3. All HoD's of Forest, Ecology & Environment Department.
4. Director, Archives, Archaeology and Museums, J&K.
5. Director Finance, Forest, Ecology & Environment Department.
6. Additional Secretary to the Government (NK), Forest, Ecology & Environment Department.
7. Private Secretary to the Principal Secretary to the Government, Forest, Ecology & Environment Department.
8. Private Secretary to the Commissioner/Secretary to the Government, General Administration Department.
9. I/c Website, Forest, Ecology & Environment Department.
10. Government order/Stock file (w.3.s.c).


(Ambika Bali) JKAS

 Under Secretary to the Government 