

Government of Jammu & Kashmir
Forest, Ecology & Environment Department
Civil Secretariat, Jammu/Srinagar

Subject:- Cancellation/Rescheduling & Refund Policy for Online Booking of Forest Huts.

Reference: Administrative Council Decision No. 20/2/2023 Dated 13.03.2023.

Government Order No:- 06 - JK(FST) of 2023
Dated: - 03 .04.2023

In continuation to Government Order No. 42-JK(FST) of 2021 dated 07.04.202. Sanction is hereby accorded to the notification of Cancellation/Rescheduling & Refund Policy for Online Booking of Forest Huts forming Annexure "A" to this Government Order.

By Order of the Government of Jammu and Kashmir.

Sd/-

(Dheeraj Gupta), IAS

Principal Secretary to the Government

Dated: 03.04.2023

No: FST-Adm/112/2022-02

Copy to the:-

1. Financial Commissioner (Additional Chief Secretaries), Finance Department.
2. All Administrative Secretaries.
3. Principal Secretary to the Hon'ble Lieutenant Governor.
4. Principal Resident Commissioner, J&K Government, New Delhi.
5. Chief Electoral Officer, J&K.
6. Principal Chief Conservator of Forests & HoFF, J&K.
7. Joint Secretary, (J&K), Ministry of Home Affairs, Government of India.
8. Director General, IMPA, J&K.
9. Divisional Commissioner, Jammu/Kashmir.
10. All Deputy Commissioners.
11. Director, Information, J&K.
12. All Heads of Departments/Managing Director (Forest, Ecology & Env. Department).
13. Director, Archives, Archaeology and Museums, J&K.
14. General Manager, Government Press, Srinagar/Jammu.
15. Private Secretary to the Chief Secretary, J&K.
16. Private Secretary to Advisor (B) to Lieutenant Governor.
17. PS to Principal Secretary to Government, Forests, Ecology & Environment Department.
18. I/c Website.
19. Government Order file/Stock file.

(Rouf Ahmad Bhat)

Under Secretary to Government
Forest, Ecology & Environment
Department

Annexure-A

Cancellation/Rescheduling & Refund Policy for on-line booking of Forest Huts.

A. Cancellation of Bookings:

1. The intimation/request for cancellation should be addressed to the Nodal Officer, Forest Huts O/o PCCF, J&K or be sent to the e-mail address: jkforesthuts@gmail.com.
2. If request for cancellation of any booking is received within 24 hours of the check-in time, the guest will not be entitled to any refund, however, if the request is received within 48 hours before check-in- time but not less than 24 hours, 50% of booking amount shall be deducted from the total amount of booking as per scheduled rate, and if the request is received prior 48 hours of schedule booking, 25% of booking amount shall be deducted as cancellation charges.

B. Partial Cancellation:

1. Partial cancellation shall be dealt with as per the cancellation policy mentioned at (A) ibid. However, in case the guest requests for partial cancellation in his reservation after check-in-time, he/she shall be liable to cancellation charges as under:-
 - i. First Day (Check-in-time):- Nil
 - ii. Next Day: 50% of Booking rate.
 - iii. Subsequent Days: 25% of Booking rate.

C. Rescheduling of Booking Dates:

1. If any request for change in reservation is received, the same shall have to pay additional amount @25% of the booking rates.
2. Request received within 24 hours for rescheduling of dates shall not be entertained.
3. If the written request is received in case of Road Closure or any natural calamity immediately at the time of such eventuality within 24 hrs. no change charges shall be applicable.
4. The booking can be changed only once and once changed cannot be cancelled.
5. All changes are subject to availability of accommodation at a particular destination on a particular date.
6. J&K Forest Department reserves the right to make amendments in consultation with Government of J&K without prior notice.
7. All disputes shall be dealt in the jurisdiction of J&K Courts.


(Rouf Ahmad Bhat)

Under Secretary to Government
Forest, Ecology & Environment Department

